

# Bicol Medical Center

Concepcion Pequeña, Naga City, 4400

☎ 0998-247-0239/0906-256-9238

E-mail Address: bmc.bacoffice@gmail.com

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## **INVITATION TO BID FOR PROCUREMENT OF MICROBIOLOGY SUPPLIES & REAGENTS REBID IB No. 2021-21-R**

1. The **BICOL MEDICAL CENTER**, through the *General Appropriations Act/INCOME/SAA* intends to apply the sum of **PESOS ELEVEN MILLION NINE HUNDRED FIFTY- SIX THOUSAND (Php 11,956,000.00)** being the ABC to payments under the contract for *Procurement of Microbiology Supplies & Reagents Rebid - IB No. 2021-21-R*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **BICOL MEDICAL CENTER** now invites bids for the above Procurement Project. Delivery of the Goods is required as specified in Section VI. Schedule of Requirements. Bidders should have completed, within **2016** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **BICOL MEDICAL CENTER** and inspect the Bidding Documents at the address given below during office hours from Monday to Friday, 8:00am to 5:00pm.
5. A complete set of Bidding Documents may be acquired by interested Bidders at the BAC Secretariat Office (Procurement Section), Bicol Medical Center. Schedule and fees of the procurement activities is listed in tabular form below:

Name of Project	<b>Schedule of Activities</b>				
	Sale of Bid Documents	Pre – Bid Conference	Deadline of Bid Submission	Bid Opening	Price of Bid Documents
<b>Procurement of Microbiology Supplies &amp; Reagents Rebid</b>	April 21-May 11, 2021	April 29, 2021 11:00 a.m Procurement Conference Room, 2 <sup>nd</sup> Floor, New ER Building, Bicol Medical Center	May 11, 2021 10:30 a.m Procurement Conference Room, 2 <sup>nd</sup> Floor, New ER Building, Bicol Medical Center	May 11, 2021 10:45 a.m Procurement Conference Room, 2 <sup>nd</sup> Floor, New ER Building, Bicol Medical Center	TWENTY-FIVE THOUSAND (Php25,000.00)

Site Inspection Contact Person/s:

**Ms. MARY ELAINE TOLIDANES / Ms. SHERYL BRUTAS**  
Med Tech III Med Tech II  
April 21- May11, 2021  
Monday to Friday - 8:00 am – 12:00 nn; 1:00 pm – 5:00pm

Site Inspection Contact Person/s:

For bidders who will be paying for the Bidding Documents through Bank Transfer, the **Bicol Medical Center – LBP Rotunda, Naga City Account No. is 3762-1010-67**. Kindly email the bank validated deposit slip at [bmc.bacoffice@gmail.com](mailto:bmc.bacoffice@gmail.com) and indicate the name of the company and purpose of the transfer in the deposit slip.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

6. The *BICOL MEDICAL CENTER* will hold a Pre-Bid Conference on the above stated date and/or through video conferencing or webcasting *via Cisco Webex*, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission and online or electronic submission on the address, date and time as stated above. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening in the address, date and time as stated above and/or *via Cisco Webex*. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. In case of electronic bid submission, please take note of the following:

- Bids must contain the Technical and Financial Eligibility Requirements inside two (2) separate archived and password protected folders (pdf format).
- The folder containing the Technical Eligibility Requirements must be named and identified with the word TECHNICAL  
*e.g. **IB-2021-21-R-COMPANYNAME-TECHNICAL***
- The folder containing the Financial Eligibility Requirements must be named and identified with the word FINANCIAL  
*e.g. **IB-2021-21-R-COMPANYNAME-FINANCIAL***
- The archived and password protected Technical and Financial Folders must be placed inside a MAIN FOLDER with a file name indicating the ITB Number followed by the name of your company
- The MAIN FOLDER shall again be archived without password protection
- All electronic submissions must be submitted on or before **May 11, 2021**, 10:30 am Philippine Standard Time to [bmc.ebidding@gmail.com](mailto:bmc.ebidding@gmail.com)
- The SUBJECT of your email must indicate the ITB Number followed by the name of your company in UPPERCASE FORMAT exactly as seen in the example below.  
*e.g. **IB-2021-21-R-COMPANYNAME***
- Upon submission, bidders shall receive an automatically generated acknowledgement from the BMC BAC Secretariat confirming the receipt.
- The acknowledgement shall serve as your proof of submission of the bidding document.
- Bidders who submitted through electronic mail but did not receive an acknowledgement are advised to review the SUBJECT of their submission to make sure that it follows the required format.
- If the bidders are still encountering problems with their bid submissions, kindly contact the BMC BAC Secretariat at 0998-247-0239 or 0906-256-9238 for further assistance.

For bidders who submitted bids through electronic mail, the passwords for accessing the Bidding Documents will be disclosed by the Bidders only during the actual bid opening which may be done in person or face-to-face through videoconferencing, webcasting or similar technology.

Bidder who opt to participate in the bid opening through video conferencing may do so by following the instructions provided in the acknowledgement email.

11. The *BICOL MEDICAL CENTER* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

**Mr. DUSTIN P. FORMALEJO**

Head, BAC Secretariat

Procurement Section

2<sup>nd</sup> Floor, New ER Building

Bicol Medical Center

Concepcion Pequeña

Naga City, 4400

Email Address: [bmc.bacoffice@gmail.com](mailto:bmc.bacoffice@gmail.com)

Cellphone Numbers: 0906 256 9238 / 0998 247 0239

Website: <http://bmc.doh.gov.ph>

13. You may visit the following websites:

For downloading of Bidding Documents:

<http://bmc.doh.gov.ph/opportunities/bidding-documents>

For online bid submission: [bmc.ebidding@gmail.com](mailto:bmc.ebidding@gmail.com)

*April 21, 2021*

*[Date of Issue]*

**Sgd. MARIA SARA PADUA - LABILLES, MD, FPSPS, FPCS**  
Chairperson